# AmeriCorps Ambassadors of Mentoring Program

# Sociedad Latina: Mentores en Acción Coordinator

**About AmeriCorps**:

AmeriCorps is a national community service program that gives people an opportunity to apply their skills and ideals towards helping others and meeting critical needs in the community. The AmeriCorps Ambassadors of Mentoring is an AmeriCorps Program where members serve in mentoring programs across Massachusetts.

**Organizational Description:**

Mass Mentoring Partnership (MMP) is fueling the movement to expand empowering youth-adult relationships across Massachusetts. MMP serves hundreds of program partners statewide supporting thousands of youth in quality relationships. We work with mentoring programs and youth development organizations to assess programmatic needs and organizational capacity to provide customized strategies that strengthen youth, families, and communities.

**Host Site Description:**

Since 1968 Sociedad Latina has worked in partnership with Latino youth and families to end destructive cycles of poverty, health inequities, and lack of educational and professional opportunities in our community. Through our Pathways to Success model, we pioneer new and innovative solutions to the most pressing issues facing Latino youth today, supporting positive youth development from ages 10-21, creating a community that supports young people, and training all youth to advocate for themselves and their communities.

Sociedad Latina's mission is to support Boston's young Latinos and Latinas to become confident, competent, successful, and proud of their cultural heritage.

**Position description:**

The goal of our Mentores en Acción program is to support Latino youth through high school and prepare them for college and workplace success. We achieve this goal by pairing youth with Success Mentors who provide personal, academic, and career exploration support in 9th-12th grades and in the first year of college. In 2019-20, the Ambassador of Mentoring will capitalize on these efforts by maintaining current matches and recruiting a greater number of young professional mentors of color to support our Escalera college and career readiness programming. The AOM will also be responsible for training mentors around best practices for supporting English Learners and providing support in college and career readiness; and creating opportunities for mentoring matches to build relationships outside of the classroom and explore their cultural identity, such as field trips to cultural institutions, and higher education and career exploration activities.

**Program Summary:**

Twenty-Five AmeriCorps Ambassadors will complete a year of service from August 2019-June 2020. These members will be placed at one host site organization to build the capacity of youth mentoring programs and organizations in the areas of match support; marketing and mentor recruitment; mentor/mentee/parent training; and program development, evaluation and start up.

All AmeriCorps Ambassadors of Mentoring will focus on volunteer mentor recruitment efforts in their host organization as well as work with other Corps members to complete a statewide community service project that benefits the field of mentoring in Massachusetts. AmeriCorps Ambassadors will be supervised by their host organization and the Mass Mentoring Partnership AmeriCorps Program Manager.

**Basic Requirements:**

- Passion for working with diverse youth and families
- Strong critical thinking and problem solving skills
- Flexible schedule/Ability to work occasional evenings/weekends
- Motivation and aptitude for networking and outreach
- Committed to actively recruiting, selecting, on-boarding and managing mentors
- Ability to plan, execute and document site-based group activities and off-site field trips
- Flexibility, patience, and a good sense of humor!

**Additional Skills:**

- Experience/skill in effective group behavior management preferred
- Proficiency with Microsoft Word applications

**AmeriCorps Service Requirements:**

- You must be a U.S. citizen, national, or legal permanent resident alien of the U.S. to be an AmeriCorps member
- Complete a minimum of 1700 hours of documented service to complete host site project
- Complete all required AmeriCorps documentation and monthly reporting
- Complete as a team one community service project to benefit the field of mentoring
- Maintain a service portfolio
- Commute to all corps-wide trainings and events to cultivate future non-profit leaders. (Reimbursements available for qualifying members)
    - Responsibilities include attending pre-orientation session, orientation, monthly corps meetings, a fall and mid-year retreat and two Program Day service planning sessions – Meetings located in Greater Boston
- Effectively manage time, projects, and meet competing demands
- Complete all professional development requirements as part of member contract

**General Program Qualifications**

- BA/BS strongly preferred or equivalent experience
- Experience with and/or commitment to youth development
- A passion for volunteerism and community service
- The desire to work with diverse people, organizations and communities
- Strong writing and editing skills
- Some experience with marketing – material design, blogging and social media preferred
- Public speaking
- Interest in nonprofit organizations and their development

- Excellent organization and communication skills
- The ability to work independently and as part of a team
- Proven leadership and project management abilities
- Flexibility, adaptability, and a good sense of humor
- Positive attitude

**Position Benefits:**

- A $5920 educational award upon completion of service
- A Bi-weekly stipend
- Graduate certificate in Youth Development and Social Equity from Boston University
- Additional transportation reimbursement for qualifying members
- 250+ hours of professional training and networking opportunities in the mentoring field and the non-profit sector
- Free health care coverage
- Loan deferment and interest accrual payment for qualifying loans upon completion of service
- A nation-wide Alumni network
- A built-in network of AmeriCorps members and colleagues - with the potential to make lifelong friends!

**To Apply:**

**If you are interested in applying please submit on our online portal here.** More information about the program can be found on our webpage at www.massmentors.org/ambassadors including our full list of current open positions. Note that 1 application is required PER each organization if you are applying to more than one.

All applications require a resume that outlines how your skills and experience meet the qualifications of the Ambassador of Mentoring position and a cover letter stating how you heard about this opportunity and why you are interested in serving as an Ambassador, either in Word / PDF format and a list of 2 references.

We are interested in recruiting AmeriCorps members who call Massachusetts home. MMP is committed to building a culturally diverse staff and strongly encourages applications from persons with a disability, males, and minority candidates. Note: Positions are contingent upon continued CNCS grant funding.

**For more information or questions:**

Contact, Thomas McGee, Program Manager, tmcgee@massmentors.org

*Mass Mentoring Partnership and its site partners are equal opportunity employers.*
*Mass Mentoring Partnership makes reasonable accommodations for individuals with disabilities for interview as well as service term.*
*All positions acceptances are contingent upon a successful background check.*